

PROGRAMMES AND AWARDS EXECUTIVE COMMITTEE (PAEC)

Thursday 8 June 2023 at 9:30am

via Microsoft Teams

Note of the 66th meeting of the QQI Programmes and Awards Executive Committee held via Microsoft Teams, at 9:30am on **8 June 2023**.

Present:

Dr Padraig Walsh (Chairperson)
Ms Andrea Durnin
Ms Barbara Kelly
Dr Jim Murray
Dr John O'Connor
Ms Mary Grennan
Ms Órla Barry

In attendance:

Ms Therese Masterson
Ms Janet Cawley (Secretary)
Ms Alex Keys (Items 1-15)
Ms Marie Mattimoe (Items 1-15)
Ms Michelle Gallagher (Items 1-15)
Mr Walter Balfe (Items 1-15)

1. APPROVAL OF AGENDA AND POTENTIAL CONFLICTS OF INTEREST

The Chairperson enquired and confirmed that there were no conflicts of interest in relation to any of the items of business before the Committee.

2. MINUTES OF MEETING OF 25 APRIL 2023

2.1 The Minutes of the PAEC meeting held on 25 April 2023 were approved by the Committee.

3. MATTERS ARISING

Any matters arising were covered within agenda items and were discussed during the meeting.

4. NOTE OF THE MEETING, REPORT FOR THE BOARD

4.1 Note of Meeting of 25 April 2023

The Committee APPROVED the Note of the PAEC Meeting of 25 April 2023 for publication on the QQI website.

4.2 Report for the Board on the PAEC meeting of 25 April 2023

The Committee NOTED the Report for the Board on the PAEC Meeting of 25 April 2023.

5. PROGRAMME VALIDATION APPLICATIONS

5.1 Further Education and Training (FET) Programmes

5.1.1 National Adult Literacy Agency

The Committee NOTED the documentation circulated and the detailed report presented. The Committee APPROVED the validation of the programme below for five years subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificate of Validation:

5.1.1.1 PG24738, Writing Level 2, Level 2, Minor Award, 5 FET Credits, *CAS Award, Online Pilot*

5.1.2 Techno Training

The Committee NOTED the documentation circulated and the detailed report presented. The Committee APPROVED the validation of the programme below for five years subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificate of Validation:

5.1.2.1 PG25129, Electrical Principles and Troubleshooting, Level 6, Minor Award, 15 FET Credits, *CAS Award*

5.1.3 Defence Forces School of Catering

The Committee NOTED the documentation circulated and the detailed reports presented. The Committee APPROVED the validation of the programmes below for five years subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificates of Validation:

5.1.3.1 PG25135, Advanced Certificate in Culinary Arts, Level 6, Major Award, 120 FET Credits, *NON-CAS*

5.1.3.2 PG25133, Level 5 Certificate in Culinary Arts, Level 5, Major Award, 120 FET Credits, *NON-CAS*

5.1.4 A Named Provider

The Committee NOTED the documentation circulated and the detailed report presented. The Committee agreed with the recommendation to REFUSE validation of one programme of the named provider.

The decision to refuse validation will be referred to the Programmes and Awards Oversight Committee (PAOC) for confirmation or referral back to the PAEC.

5.2 Further Education and Training (FET) Programmes – Differential Validation

5.2.1 The Committee NOTED the documentation circulated. As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programmes listed below were presented for validation to lead to the *Level 3 Specific Purpose Certificate in Learning to Support Children in Primary School*. The programmes are all based on a curriculum validated for Kilkenny and Carlow ETB in February 2023. Each was screened to ensure that there was only variation from that curriculum in provider-specific aspects.

Level 3 Specific Purpose Certificate in Learning to Support Children in Primary School, Special Purpose Award (25 FET Credits)

Certificate in Supporting Children with Learning in Primary School, Minor Award (10 FET Credits)

Certificate in Supporting Children with Literacy in Primary School, Minor Award (5 FET Credits)

Certificate in Supporting Children with Digital Literacy in Primary School, Minor Award (5 FET Credits)

Certificate in Supporting Children with Maths in Primary School, Minor Award (5 FET Credits)

The Committee APPROVED the validation of the following programmes:

- **Limerick and Clare Education and Training Board:** PG25234, PG25345, PG25346, PG25347, PG25348
- **Donegal Education and Training Board:** PG25307, PG25308, PG25309, PG25310, PG25311
Louth and Meath Education and Training Board: PG25269, PG25281, PG25282, PG25289, PG25285
- **Tipperary Education and Training Board:** PG25222, PG25349, PG25351, PG25355, PG25356
- **Kerry Education and Training Board:** PG25366, PG25401, PG25389, PG25391, PG25399
- **Cavan and Monaghan Education and Training Board:** PG25314, PG25316, PG25319, PG25320, PG25321

- 5.2.2 The Committee NOTED the documentation circulated. As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programmes listed below was presented for validation to lead to the *Level 5 Specific Purpose Certificate in Fish Farm Techniques*. The programme is based on a curriculum validated for Galway and Roscommon ETB in February 2022. It was screened to ensure that there is only variation from that curriculum in provider-specific aspects.

Level 5 Specific Purpose Certificate in Fish Farm Techniques, Special Purpose Award (15 FET Credits)

Certificate in Nutrition and Feed Distribution at Fish Farms, Minor Award (5 FET Credits)

Certificate in Fish Handling and Sea Lice Screening, Minor Award (5 FET Credits)

Certificate in Introduction to Biosecurity, Minor Award (5 FET Credits)

The Committee APPROVED the validation of the following programmes:

- **Louth and Meath Education and Training Board:** PG25298, PG25352, PG25353, PG25361
- **Donegal Education and Training Board:** PG25373, PG25375, PG25376, PG25377
- **Limerick and Clare Education and Training Board:** PG25420, PG25421, PG25422, PG25423

- 5.2.3 The Committee NOTED the documentation circulated As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programme listed below was presented for validation to lead to the *Level 6 Digital Media Production*. The programme is based on a curriculum validated for Cork ETB in September 2022. It was screened to ensure that there is only variation from that curriculum in provider-specific aspects.

Level 6 Digital Media Production, Major Award (120 FET Credits)

The Committee APPROVED the validation of the following programme:

- **Kerry Education and Training Board:** PG25372

5.2.4 The Committee NOTED the documentation circulated. As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programmes listed below were presented for validation to lead to the *Level 6 Specific Purpose Certificate in Utilising Robotics in Advanced Manufacturing*. The programmes are based on a curriculum validated for Louth and Meath ETB in July 2022. They were screened to ensure that there is only variation from that curriculum in provider-specific aspects.

Level 6 Specific Purpose Certificate in Utilising Robotics in Advanced Manufacturing, Special Purpose Award (30 FET Credits)

Certificate in Fundamentals of Robotics, Minor Award (5 FET Credits)

Certificate in Robotics Fundamentals and Application Identification, Minor Award (10 FET Credits)

Certificate in Robotics Fundamentals with Robot Integration, Minor Award (10 FET Credits)

Certificate in Robotics Fundamentals and Robot Programming, Minor Award (15 FET Credits)

Certificate in Robotics Fundamentals, Development and Future Trends, Minor Award (10 FET Credits)

The Committee APPROVED the validation of the following programmes:

- **Cork Education and Training Board:** PG25388, PG25394, PG25403, PG25404, PG25407, PG25409

5.2.5 The Committee NOTED the documentation circulated. As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programmes listed below were presented for validation to lead to the *Level 6 Specific Purpose Certificate in Business Innovation and Market Development*. The programmes are based on a curriculum validated for Cavan and Monaghan ETB in December 2022. They were screened to ensure that there is only variation from the curriculum in provider-specific aspects.

Level 6 Specific Purpose Certificate in Business Innovation and Market Development, Special Purpose Award (30 FET Credits)

Certificate in Business Idea Generation, Minor Award (5 FET Credits)

Certificate in Business Idea Validation, Minor Award (5 FET Credits)

Certificate in Market Exploration, Minor Award (5 FET Credits)

Certificate in Customer Acquisition, Minor Award (5 FET Credits)

Certificate in Market Development, Minor Award (5 FET Credits)

Certificate in Customer Retention and Scaling, Minor Award (5 FET Credits)

The Committee APPROVED the validation of the following programmes:

- **Cork Education and Training Board:** PG25384, PG25386, PG25390, PG25392, PG25395, PG25406, PG25408
- **Longford and Westmeath Education and Training Board:** PG25381, PG25383, PG25393, PG25396, PG25397, PG25398, PG25400
- **Donegal Education and Training Board:** PG25425, PG25426, PG25427, PG25428, PG25429, PG25430, PG25431

5.2.6 The Committee NOTED the documentation circulated. As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programmes listed below were presented for validation to lead to the *Level 5 Specific Purpose Certificate in Resource Efficiency for a Sustainable Workplace*. The programmes are based on a curriculum validated for Mayo, Sligo and Leitrim ETB in December 2022. They were screened to ensure that there is only variation from the curriculum in provider-specific aspects.

Level 5 Specific Purpose Certificate in Resource Efficiency for a Sustainable Workplace, Special Purpose Award, (5 FET Credit)

The Committee APPROVED the validation of the following programmes:

- **Donegal Education and Training Board:** PG25312
- **Louth and Meath Education and Training Board:** PG25299
- **Kerry Education and Training Board:** PG25378
- **Dublin and Dun Laoghaire Education and Training Board:** PG25205

5.2.7 The Committee NOTED the documentation circulated. As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programmes listed below were presented for validation to lead to the Level 6 Specific Purpose Certificate in the Circular Economy in the Workplace. The programmes are based on a curriculum validated for Dublin and Dun Laoghaire ETB in April 2023. They were screened to ensure that there is only variation from the curriculum in provider-specific aspects.

Level 6 Specific Purpose Certificate in The Circular Economy in the Workplace, Special Purpose Award, (5 FET Credit)

The Committee APPROVED the validation of the following programmes:

- **Cork Education and Training Board:** PG25252
- **Mayo, Sligo and Leitrim Education and Training Board:** PG25264
- **Limerick and Clare Education and Training Board:** PG25235

5.2.8 The Committee NOTED the documentation circulated. As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programme listed below was presented for validation to lead to the *Level 5 Specific Purpose Certificate in Environmental Sustainability in the Workplace*. The programme is based on a curriculum validated for Limerick Clare ETB in February 2022. It was screened to ensure that there is only variation from that curriculum in provider-specific aspects.

Level 5 Specific Purpose Certificate in Environmental Sustainability in the Workplace Special Purpose Award, (5 FET Credits)

The Committee APPROVED the validation of the following programme:

City of Dublin Education and Training Board: PG25297

5.2.9 The Committee NOTED the documentation circulated. As per the agreed procedure to facilitate differential validation of ETB programmes based on a shared curriculum, the programme listed below was presented for validation to lead to the *Level 5 Specific Purpose Certificate in Lowland Leadership*. The programme is based on a curriculum validated for Kilkenny and Carlow ETB in December 2021. It was screened to ensure that there is only variation from that curriculum in provider-specific aspects.

Level 5 Specific Purpose Certificate in Lowland Leadership, Special Purpose Award, (15 FET Credits)

The Committee APPROVED the validation of the following programme:

Limerick and Clare Education and Training Board: PG25359

5.3 Higher Education and Training Programmes – Programme Validation

5.3.1 The Open Training College

The Committee NOTED the documentation circulated and the detailed report presented. The Committee APPROVED the validation of the programme below for five years subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificates of Validation:

5.3.1.1 PG24966, Bachelor of Arts (Honours) in Applied Social Studies (Disability Service Management), Level 8, Major Award, 60 Credits, *Add-on*

5.3.2 PCI College

The Committee NOTED the documentation circulated and the detailed report presented. The Committee APPROVED the validation of the programme below for five years subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificate of Validation:

5.3.2.1 PG25164, Certificate in Cognitive Behavioural Therapy, Level 9, Special Purpose Award, 10 Credits

5.3.3 Irish College of Humanities and Applied Sciences Limited

The Committee NOTED the documentation circulated and the detailed reports presented. The Committee APPROVED the validation of the programmes below for three years subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificate of Validation:

5.3.3.1 PG24733, Certificate in Clinical Supervision in Professional Practice, Level 9, Minor Award, 30 Credits, *Differential Validation, Online Pilot*

5.3.3.2 PG24734, Certificate in Technologically Facilitated Therapeutic Engagement, Level 9, Minor Award, 20 Credits, *Differential Validation, Online Pilot*

5.3.4 A Named Provider

The Committee NOTED the documentation circulated and the detailed report presented. The Committee agreed with the recommendation to REFUSE validation of three programmes of the named provider.

The decision to refuse validation will be referred to the Programmes and Awards Oversight Committee (PAOC) for confirmation or referral back to the PAEC.

5.4 Devolution of Responsibility for Validation Sub-Processes

No Business

5.5 Validation of Research Degree Programmes

No Business

5.6 Apprenticeship Programmes

No Business

6. REVALIDATION

6.1 Application for Extension of Validation Period

6.1.1 National College of Ireland

The Committee NOTED the documentation circulated. National College of Ireland requested a one-year extension of validation for the following programmes:

- 6.1.1.1 PG23734, Certificate in Social Protection Studies, Level 6, Special Purpose Award, 15 Credits
- PG23856, Certificate in Community Welfare Service Provision, Level 7, Special Purpose Award, 15 Credits
- PG23857, Certificate in Managing Social Protection Services, Level 7, Special Purpose Award, 15 Credits
- PG23858, Certificate in Public Employment Services Provision, Level 7, Special Purpose Award, 15 Credits
- PG23859, Certificate in Social Protection Investigative Work, Level 7, Special Purpose Award, 15 Credits
- PG23861, Certificate in Social Welfare Decision Making, Level 7, Special Purpose Award, 15 Credits
- PG23860, Certificate in Social Welfare Appeals, Level 8, Special Purpose Award, 15 Credits

The rationale for this request was as follows:

NCI was unable to proceed with review and revalidation of these programmes in Autumn 2022, as the College was awaiting the outcome of the Department of Social Protection's (DSP) Request for Tender (RFT) Process for its training programmes. NCI was subsequently confirmed successful in this tender process. However, NCI indicated it had impacted on the revalidation timelines for these programmes. NCI requested an extension for these programmes so they may undertake a thorough review before seeking revalidation for entry in the academic year 2024-2025.

The Committee APPROVED the request to extend the last intake date of the programmes above to September 2024.

6.2 Applications for Revalidation

6.2.1 National College of Ireland

The Committee NOTED the documentation circulated. The Committee APPROVED the revalidation of the following programmes for five years, subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificate of Validation:

- 6.2.1.1 PG24523, Bachelor of Arts (Honours) in Psychology, Level 8, Major Award, 180 Credits
- 6.2.1.2 PG25315, Bachelor of Arts (Honours) in Human Resource Management, Level 8, Major Award, 180 Credits

M PG25315, Bachelor of Arts (Honours) in Human Resource Management, Level 8, Major Award, 240 Credits

6.2.2 Hibernia College

The Committee NOTED the documentation circulated. The Committee APPROVED the revalidation of the following programme for five years, subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificate of Validation:

6.2.2.1 PG25173, Professional Master of Education in Post Primary Education, Level 9, Major Award, 120 Credits, Pilot Process

6.2.3 Solas (Apprenticeships)

The Committee NOTED the documentation circulated. The Committee APPROVED the revalidation of the following programmes for five years, subject to any special conditions of validation, and all the conditions from the current validation policy listed in the proposed Certificates of Validation:

6.2.3.1 PG25385, Advanced Certificate in Craft - Plumbing, Level 6, Major Award, 240 FET Credits
PG25416, Advanced Certificate in Craft - Metal Fabrication, Level 6, Major Award, 240 FET Credits
PG25417, Advanced Certificate in Craft - Electrical, Level 6, Major Award, 240 FET Credits
PG25418, Advanced Certificate in Craft - Carpentry and Joinery, Level 6, Major Award, 240 FET Credits
PG25419, Advanced Certificate in Craft - Heavy Vehicle Mechanics, Level 6, Major Award, 240 FET Credits

6.3 Request for Modification of Validated Programmes

No Business

7. FOLLOW-UP ON PAEC RECOMMENDATIONS AND CONDITIONS IN PANEL REPORTS

7.1 Update on the follow-up of conditions of validation

No Business

7.2 Update on the follow-up of conditions of QA Approval

As part of its internal quality assurance procedures, the executive is required to follow up on any Conditions of QA Approval imposed by the Programmes and Awards Executive Committee.

7.2.1 Kilmuckridge Centre of Further Education

The Committee NOTED the documentation circulated. At its meeting on 25 April 2023, the PAEC approved the QA procedures of Kilmuckridge Centre of Further Education with five conditions of QA Approval.

The Committee NOTED that the executive now considers the conditions 1, 2, 3 and 5 to be met.

7.2.2 LEAP Leading Enterprises to Advanced Performance Limited

The Committee NOTED the documentation circulated. At its meeting on 7 April 2022, the PAEC approved the QA procedures of LEAP Leading Enterprises to Advanced Performance with four Conditions of QA Approval.

The Committee NOTED that the executive now considers three of the four conditions to be met.

8. QA FOR COLLABORATIVE AND TRANSNATIONAL PROVISION

No Business

9. APPROVAL OF QUALITY ASSURANCE PROCEDURES FOR LEGACY PROVIDERS (RE-ENGAGEMENT)

9.1 A Named Provider

The Committee NOTED the documentation circulated.

The Committee REFUSED TO APPROVE the named provider's application for QA Approval.

The Committee NOTED that the decision to refuse QA Approval will be referred for consideration by the QQI Board.

9.2 Peter McVerry Trust Learning Centre CMS CLG

The Committee NOTED the documentation circulated.

The Committee APPROVED the quality assurance procedures of Peter McVerry Trust Learning Centre CMS CLG.

9.3 Beacon Training

The Committee NOTED the documentation circulated.

The Committee APPROVED the quality assurance procedures of Beacon Training.

9.4 A Named Provider

The Committee NOTED the documentation circulated.

The Committee REFUSED TO APPROVE WITH RECOMMENDATIONS (pending mandatory changes being made) the named provider's application for QA Approval. The named provider may submit revised procedures for approval within a six-month period of notification of this decision.

9.5 A Named Provider

The Committee NOTED the documentation circulated.

The Committee REFUSED TO APPROVE WITH RECOMMENDATIONS (pending mandatory changes being made) the named provider's application for QA Approval, its application to extend its current scope of provision to include Blended Learning and its application to extend its current scope of provision to include NFQ Level 5. The named provider may submit revised procedures for approval within a six-month period of notification of this decision.

9.6 A Named Provider

The Committee NOTED the documentation circulated.

The Committee REFUSED TO APPROVE WITH RECOMMENDATIONS (pending mandatory changes being made) the named provider's application for QA Approval. The named provider may submit revised procedures for approval within a six-month period of notification of this decision.

9.7 A Named Provider

The Committee NOTED the documentation circulated.

The Committee REFUSED TO APPROVE WITH RECOMMENDATIONS (pending mandatory changes being made) the named provider's application for QA Approval. The named provider may submit revised procedures for approval within a six-month period of notification of this decision.

9.8 Craol Community Radio Forum of Ireland Society Limited

The Committee NOTED the documentation circulated.

The Committee APPROVED the quality assurance procedures of Craol Community Radio Forum of Ireland Society Limited.

9.9 ECO-UNESCO

The Committee NOTED the documentation circulated.

The Committee APPROVED WITH CONDITIONS the quality assurance procedures of ECO-UNESCO.

The Committee NOTED that the executive now considers all conditions of QA approval to be met.

9.10 Central Remedial Clinic

The Committee NOTED the documentation circulated.

The Committee APPROVED WITH CONDITIONS the quality assurance procedures of Central Remedial Clinic.

9.11 Named Providers

The Committee NOTED the documentation circulated.

The Committee REFUSED TO APPROVE WITH RECOMMENDATIONS (pending mandatory changes being made) five named providers' applications for QA Approval. The named providers may submit revised procedures for approval within a six-month period of notification of this decision.

The Committee REFUSED TO APPROVE WITH RECOMMENDATIONS (pending mandatory changes being made) one named provider's application to extend its current scope of provision to include NFQ level 4. The named provider may submit revised procedures for approval within a six-month period of notification of this decision.

The Committee REFUSED TO APPROVE WITH RECOMMENDATIONS (pending mandatory changes being made) one named provider's application to extend its current scope of provision to include NFQ level 3. The named provider may submit revised procedures for approval within a six-month period of notification of this decision.

9.12 People & Process Ltd

The Committee NOTED the documentation circulated.

The Committee APPROVED WITH CONDITIONS the quality assurance procedures of People & Process Ltd.

The Committee APPROVED WITH CONDITIONS People & Process Ltd's application to extend its current scope of provision to include Blended Learning.

The Committee NOTED that the executive now considers all conditions of QA Approval to be met and that no further follow-up is required.

9.13 Northridge House Education and Research Centre at St Luke's Cork

The Committee NOTED the documentation circulated.

The Committee APPROVED WITH CONDITIONS the quality assurance procedures of Northridge House Education and Research Centre at St Luke's Cork.

The Committee NOTED that the executive now considers all conditions of QA approval to be met and that no further follow-up is required.

9.14 Coach Academy PLUS

The Committee NOTED the documentation circulated.

The Committee APPROVED the quality assurance procedures of Coach Academy PLUS.

9.15 Optimum Ltd

The Committee NOTED the documentation circulated.

The Committee APPROVED WITH A CONDITION the quality assurance procedures of Optimum Ltd.

The Committee NOTED that the executive now considers the condition of QA approval to be met and that no further follow-up is required.

9.16 Shorcontrol Safety Ltd

The Committee NOTED the documentation circulated.

The Committee APPROVED the quality assurance procedures of Shorcontrol Safety Ltd.

9.17 Safetech Consulting & Training Ltd

The Committee NOTED the documentation circulated.

The Committee APPROVED WITH A CONDITION the quality assurance procedures of Safetech Consulting & Training Ltd.

9.18 Kilroy's College

The Committee NOTED the documentation circulated.

The Committee APPROVED WITH CONDITIONS the quality assurance procedures of Kilroy's College.

The Committee NOTED that the executive now considers all conditions of QA approval to be met and that no further follow-up is required.

10. APPROVAL OF SOLAS QA PROCEDURES FOR CRAFT APPRENTICESHIP

10.1 Approval of SOLAS QA Procedures for Craft Apprenticeship

The Committee NOTED the documentation circulated.

The Committee APPROVED SOLAS's QA Procedures for 27 Craft Apprenticeship Programmes.

11. ROUTINE STANDARDS ACTIVITIES UPDATE

No Business

12. CHANGE OF STATUS OF LEGACY HET AND FET PROVIDERS

No Business

13. REPORT FROM THE PROGRAMMES AND AWARDS OVERSIGHT COMMITTEE (PAOC)

No Business

14. SOLAS - UPDATE REPORT ON CRAFT APPRENTICESHIP REVALIDATION

14.1 SOLAS - Update Report on Craft Apprenticeship Revalidation

The Committee NOTED the Update Report on Craft Apprenticeship Revalidations circulated. QQI met with SOLAS to discuss the draft QA documentation and assessment rules submitted in March, the revalidation process for five craft apprenticeship programmes and the special conditions of the interim QA procedures. SOLAS submitted the relevant documentation for the interim special conditions on 27 April 2023 and have submitted five craft apprenticeship programmes for revalidation considered at the June 2023 PAEC meeting for approval.

A further meeting was held to discuss SOLAS's responsibilities as provider of craft apprenticeship programmes. SOLAS have categorised all 27 craft programmes into groups. The focus of these groups is that all programmes will be either reviewed and/or validated by Q3 2024. This will support the Action Plan for Apprenticeship (2021-2025) objective 5, key deliverable 13, that all craft apprenticeships will have migrated to the single apprenticeship system by the end of 2025.

The Committee NOTED the Update Report on Craft Apprenticeship Revalidations.

15. PLANNED AMENDMENT TO CERTIFICATE OF VALIDATION

15.1 Planned amendment to Certificate of Validation

The Committee NOTED the documentation circulated.

The Committee NOTED the proposal by the executive to inform all providers of QQI awards that, from September PAEC onwards, Minimum Intended Programme Learning Outcomes (MIPLOs) will be published via the certificate of validation.

16. ANNUAL SELF-ASSESSMENT OF PERFORMANCE OF COMMITTEE – 2022

16.1 Annual Self-Assessment of Performance of Committee – 2022

The Committee NOTED the documentation circulated. This included the responses to the survey on the self-assessment of the performance of the PAEC.

QQI is required under the Code of Practice for the Governance of State Bodies (2016) to carry out an annual self-assessment of the Board and its Committees. All members of the PAEC were invited to partake in a self-evaluation of the performance of the PAEC through a short survey. Five members responded to the survey.

The areas addressed included Roles and Responsibilities; Composition and Conduct of Committee Meetings; Adequacy of Committee Information; and Communications.

An initial analysis of the responses indicated that the Committee is very satisfied in the majority of areas covered by the evaluation.

The Committee noted the responses to the survey. Additional comments at the meeting included the following:

- The summary reports on Reengagement applications are very helpful for the Committee.
- Refreshing Committee membership brings a new perspective.
- The Committee meetings are more efficient and shorter.
- Online meetings are very effective.